



AMERICAN PAYROLL ASSOCIATION

Hawaii Chapter



ALOHA! The American Payroll Association Hawaii Chapter cordially invites you to attend an informative outreach session in Maui. Please join us for...

“What You Need to Know About Family Medical Leave”

- Are my employees eligible for FMLA or HFLL?
- What are the penalties if I don't offer this timely to my employees?
- Are you paying correctly when your employee is on an approved leave?
- How do I handle the intermittent leaves?
- Confused if you should offer both Hawaii and/or Federal Medical Leave?
- What are the most frequently asked questions regarding Family Leave?

If you would like to know the answers to these questions, please come and join us.

Presented by:

Min Kirk
Assist District Director
U. S. Department of Labor

Linda Kiyabu
Labor Law Specialist
State Department of Labor

Date: Thursday, May 27, 2010

Time: 8:00 a.m. – Registration & Continental Breakfast
8:30 to 10:30 a.m. - Program

Location: Maui Arts & Cultural Center, Haynes Meeting Room
One Cameron Way
Kahului

Session Fee: \$20/person (includes continental breakfast)

Deadline: Registration & payment due by **Thursday, May 20, 2010** to:
Outrigger Hotels Hawaii
2375 Kuhio Avenue
Honolulu, Hawaii 96815
Attention: Jane Inouye

*Make checks payable to: **APA Hawaii Chapter**
Phone: #921-6563 or email: jane.inouye@outrigger.com
to confirm your reservation or if you have any questions.

Please let us know if there are specific questions or issues that you like to be addressed and we will forward to Ms. Kirk or Ms. Kiyabu. **SIGN UP EARLY!!! LIMITED SEATING!!!**